

RECORD OF PROCEEDINGS

2817

Minutes of Newton Falls Exempted Village Records Commission Meeting Held October 7, 2008 – 4:30 P.M. – Board of Education Office

Mrs. Brenda Koontz, Chairwoman, called the Record Commission Meeting of the Newton Falls Board of Education to order at 4:30 P.M.

ROLL CALL: Mr. Wilson, Ms. Foy and Mrs. Koontz were in attendance.

Approval of Certificate of Records Disposal

Mr. Wilson moved and Mrs. Koontz seconded the following motion:

#180-2008

BE IT RESOLVED, that the Newton Falls Records Commission approves the Certificate of Records Disposal (attached RC-3) in accordance with the guidelines and retention schedule currently in place for the Newton Falls Exempted Village School District.

ROLL CALL: Ayes: Mr. Wilson, Mrs. Koontz, Ms. Foy

Adjournment

#181-2008

Mr. Wilson moved to adjourn the meeting at 4:32 p.m. and Mrs. Koontz seconded the motion.

ROLL CALL: Ayes: Mr. Wilson, Mrs. Koontz, Ms. Foy

Treasurer

Board President